

TOWN OF JAMAICA – FLOOD ZONE ADMINISTRATION

DEVELOPMENT REVIEW SUBMISSION CHECKLIST

(24 VSA §4424: FLOOD HAZARD AREA)

To ensure that a review can be completed in a timely manner, please be sure to enclose the following materials:

- Copy of the permit application and any other relevant documentation that may have been included with the permit application
- A determination by the community as to whether the proposed development is in conformance with the community's flood hazard area regulations
- Thorough description of all proposed development within Special Flood Hazard Area (SFHA). Please be aware that the definition of development in a flood hazard area covers any human-made change to improved or unimproved real estate, including but not limited to buildings or other structures, filling, grading, paving, excavation, mining, dredging, or drilling operations or storage of equipment and / or materials.
- Sketch or site plan showing existing and proposed contours/elevations in the same datum as the most recent NFIP Flood Insurance Rate Map (where appropriate or available), the location and extent of any proposed fill, NFIP Floodway delineation, and NFIP Floodway Fringe delineation. Please be sure to include a scale bar and elevation datum conversions (where appropriate), north arrow, roadway names, relevant landmarks, and clearly labeled features for existing and/or proposed buildings.
- Proposed lowest floor (including basement) elevation for any residential structure and/or flood proofing elevation for any commercial structure. The elevation datum should be referenced to that of the most recent NFIP Flood Insurance Rate Map or Flood Study.

