

Jamaica Selectboard Meeting

April 25, 2016 7:00pm

Draft Minutes

Selectboard Members Present: Paul Fraser (Chair), Lou Bruso, Judith Flower, Andy Coyne, Lexa Clark

Others Present: Joel Bluming, Dan Cummins, Kevin Polhemus, Lori Polhemus, Sue Stomski, Drew Ameden, Chris Lowe, Julie Lowe, Allen Monroe, David Mink, Laura Hazard, Joel Katz, Pam Tweedy (secretary)

Paul Fraser called meeting to order at 7:05pm.

Lexa Clark read a letter received from Glenn and Robbin Gibson complimenting the town for having the paved section of Pikes Falls Road professionally swept.

Corrections to minutes from April 11th Selectboard meeting:

Paul: Pg 1 paragraph 6: Bruso misspelled

Pg 2 paragraph 4: First sentence should state "for the re-vote"

Lou: Pg 1, 2nd to last paragraph, culvert referenced is on W Jamaica Rd, not off W Jamaica Rd.

Lou Bruso moved to approve minutes from April 11th meeting. Andy Coyne seconded. Motion passed.

Paul Fraser explained that the 2016 LEOP (Local Emergency Operations Plan) must be signed by May 1st, 2016. Only changes from last year were Paul Fraser's title, and the plan now includes procedures for dealing with pets. Lexa Clark moved to adopt the 2016 LEOP. Lou Bruso seconded. Motion passed.

Paul Fraser read a letter from Laura Hazard, Jamaica Village School Principal, requesting that the town order a Knox Box for the school, either at the town's or their own expense. A Knox Box makes it possible for emergency personnel to gain access to the school at any time. Lou Bruso moved to spend town money for a Knox Box. Andy Coyne seconded. Motion passed.

Greg Joly and Sue Stomski spoke on behalf of the Library trustees. They are requesting \$7,327.00 to finish building a handicap accessible restroom in the library. In 1991 a composting toilet was installed but never used or maintained, and presently visitors must use the restroom next door in the church or across the street at the Three Mountain Inn. The money would allow them to hook up the plumbing (which is connecting to the church's water), run the electrical, install heating, hook into an outdoor pump tank, and finish the restroom which will be located on the main floor. It was also noted that most of the labor is done by volunteers. The Library is a town owned building. Lou Bruso moved that the sum of \$7327.00 be allocated to the library as a capital improvement from the Building Reserve Fund. Seconded by Judith Flower. Discussion about following the town's procurement policy ensued, and it was concluded that the purchases over \$500 require 3 prices be obtained for competitive comparison but not through a formal bid process. Motion passed. Lou Bruso thanked the volunteers who have been doing the work on the library building.

Paul Fraser described the Rutland Resolution, which is a document that is endorsed by many Vermont towns requesting that municipalities have more input in the siting of renewable energy projects. Lou Bruso moved for Paul Fraser to endorse the Rutland Resolution. Andy Coyne seconded. Lou Bruso noted that the Windham Regional Commission participates heavily in renewable energy siting and is an advocate for the town. Motion passed.

Judith Flower expressed the need to look more into the Rental Agreement for the Town Hall due to an increase in use this year by the Jamaica Community Arts Council. First, VLCT (Vermont League of Cities

and Towns) highly recommends the Town require the person renting the town hall to obtain liability insurance. Individuals/groups can go through VLCTs TULIP program, which provides 1 million dollar coverage for approx \$77.00. If liquor is allowed, that number will go up. Judith would like the board to vote on making liability insurance a requirement. Second, she would like to see the cleaning deposit raised from \$100 to \$150.

Judith moved that the Town of Jamaica require liability insurance for renters of the Town Hall and that liability insurance will be obtained by the renter through VLCT or their own homeowners policy or any other insurance company; and that an insurance certificate is required showing that insurance is in place before the event. Lou Brusco seconded. Joel Katz suggested the motion be modified to include a specific dollar amount of liability insurance required. Judith Flower made a friendly amendment to the motion to state at least 1 million dollars in liability insurance. Lou Brusco agrees as seconder. Motion passed unanimously.

Judith moved that the event type section read "Resident/Taxpayer" on the facility rental agreement and that the cleaning deposit be raised to \$150. Lexa Clark seconded but would like the deposit amounts to remain the same at \$100 for cleaning and \$200 for damages. Lou Brusco moved that the motion be amended to leave the cleaning fee at \$100. Amendment passed unanimously. Amended motion passed unanimously as well.

Lexa Clark moved to table discussion of a motion to have the Town purchase property at tax sale if there are no bids above the taxes owed in order to obtain more information. Seconded by Andy. Tabled.

Public Concerns:

-Letter received from Karen and Dale Ameden asking for the Town to pay for the portapotty next to the Town Offices year round. Currently D&Ks pays for 8 months, the Town pays for 3, and Old Home Day pays for 1. This matter was tabled for further discussion.

-Julie Lowe brought to the attention of the Selectboard three culverts on West Jamaica Rd that are hazardous or in need of repair.

-Lori Polhemus shared her opinion of the manner in which the dirt roads are graded and inquired about the training requirements of the operators. Paul Fraser informed her that the operators have many years of experience and the refresher trainings are generally too far away to attend. Discussion ensued concerning a need to improve the ditching in town. Lou Brusco said the backhoe is scheduled to be replaced and the Town plans to purchase a 4WD excavator instead which will be better at ditching.

-Kevin Polhemus asked about no longer being able to recycle plastics with the #3-7. Lou Brusco confirmed that this change has happened, and only plastics with a #1 or #2 should be recycled, due to a loss of market for 3-7. 3-7 Plastics should be thrown away as regular trash.

Roadside Mowing Bid was received from Bruce Orchitt of Chester. Total \$11,700.00

Cemetery Mowing Bids were received from Adam Clark of Newfane and Drew Ameden of Jamaica. Clark totaled \$3720.00 and Ameden totaled \$3870.00. Paul Fraser decided a separate meeting would be held to award the bid on Thursday April 28, 2016 at 5pm.

Excess weight permits received from P&L trucking, Washburn Vault, & AS Clark. Lexa Clark moved to have the Road Commissioner sign the permits with the usual restrictions. Seconded by Andy Coyne. Passed.

Other business: Lou Brusco updated the board on the progress of the Highway Garage Building Committee.

Lexa Clark moved to adjourn at 9:06pm. Lou Brusco Seconded. Meeting adjourned.