

**JAMAICA PLANNING COMMISSION (JPC)**

**REGULAR MEETING**

**MEETING MINUTES DRAFT**

**October 1, 2018**

Present: Chris Robbins, Bryan Zieroff, Rebecca Ohm, Patrick McQuillan, Lisa Mann

Public Present: Joel Bluming, Charlie Peck

1. Meeting call to order: Rebecca called the meeting to order at 07:00 pm.
2. Additions to the agenda: None.
3. Approve minutes: the regular meeting minutes of September 17, 2018 were approved unanimously.
4. Mail received: CBRE (telecom advisory services) sent a letter to the town requesting public input associated with expanding the communications tower located within the church steeple. Rebecca will review the letter to obtain more information on what is needed for town input.
5. Draft Energy Plan update: Lisa is not able to use the Tuesday time slot provided by the town for accessing GIS to update the maps needed to complete the Energy Plan. The optimal approach would include the flexibility and freedom for Lisa to access the GIS software when she has available time. Chris finished the executive summary for the Energy Plan.
6. Charlie Peck was present and discussed details of the formal review procedure where a town can have input as part of an Act 250 review by VT DEC. Charlie summarized four main points/issues as a review framework. Although the Town is not required to participate, the JPC/Selectboard are statutory parties by right to provide input on 250 applications. If we have issues that are important enough, we have the option to participate as long as we follow time restraints within permit proceedings. Allowable input includes perceived conflicts with the Jamaica Town Plan, permit applications that have the potential to cause adverse impacts within Jamaica, large projects outside of Jamaica that can still have impacts on Jamaica, or if incomplete, incorrect, or misleading information is believed to be included in the permit application. Even if the town doesn't provide feedback, the state is still required to enforce the town plan during the permit review.
7. Municipal Planning Grant (MPG) update: The grant application was finished, reviews were completed, and submitted on Thursday September 27, 2018.
8. Report from Rebecca on the October 1, 2018 Castleton State workshop: The workshop was very beneficial in identifying ways to improve town interactions. Rebecca will prepare a report to summarize the important points of the workshop.

9. Dates for Fall workshops related to “Button Up Vermont” (suggestions/ideas): Confirmation of dates will be postponed until Rebecca attends a workshop in Ascutney that will be beneficial to the Button Up Vermont involvement.
10. Possible dates for West River Valley Planning Commission members to get together: Rebecca reached out to potential attendees and will update upon hearing back.
11. Other Business: None.
12. Public concerns: The public has reminded the JPC that the public survey process is coming to a close and the Town should stay active in keeping the public water system review process in motion.
13. Calendar items: The next JPC meeting is October 15<sup>th</sup>. Alyssa Sabetto of Windham Regional Commission will attend the meeting and give a presentation on the WRC model flood hazard bylaw and on the process of updating the Jamaica Flood Zone Regulations. This will be a warned meeting of the Zoning Board of Adjustment prior to the regular JPC Meeting.
14. Meeting adjourn: Rebecca adjourned the meeting at 08:29 pm.