

JAMAICA PLANNING COMMISSION (JPC)

REGULAR MEETING

MEETING MINUTES

November 5, 2018

Present: Chris Robbins, Bryan Zieroff, and Rebecca Ohm.

Public Present: Five total members with Joel Bluming, Charlie Peck, Lou Brusso, and Helena Worthen being identified.

1. Meeting call to order: Rebecca called the meeting to order at 08:00 pm.
2. Additions to the agenda: None.
3. Approve minutes: The regular meeting minutes of October 15, 2018 were approved unanimously.
4. Mail received: none
5. Record Keeping Policy: 1) the Clerk made a formal request that the Planning Commission members and anyone speaking or presenting use actual terms and definitions, not jargon or abbreviations, and be as descriptive as possible of Town processes when discussing agenda items. 2) Recording of statements will be understood as a record of what is said and by whom; the Planning Commission will determine the best approach based on a case by case bases to address any inaccuracies of presenter statements as they are noted. To support the need for accurate and lawful minutes, Rebecca moved to adopt a voice recording policy for the JPC, Chris seconded, and the motion was approved unanimously.
6. JPC member resignation: Rebecca will communicate with the Selectboard to post the resignation and discuss the future needs of the Planning Commission.
7. Draft Energy Plan; need for maps: As state in #6, Rebecca will draft a letter to the Selectboard to discuss the JPC needs to complete the Energy Plan, either through local capabilities or outside professionals. Jeff Nugent of the Windham Regional Commission was identified as someone who could prepare our needed maps.
8. MPG Grant update: The town treasurer filed the information on time, the grant is the hands of the state, and we'll wait to hear from the State on the decision.
9. Local Hazard Mitigation Plan grant funding update: Selectboard did sign the 25% matching letter commitment at 10/22/18 Selectboard meeting, which met the required deadline. This be considered for funds to update the plan.
10. Possible timeline and work plan for update of Flood Regulations (last updated in 2007): Bryan Zieroff agreed to work with Lou Brusso and Alyssa Sabetto to update the Flood

Regulations. The Planning Commission request that the Selectboard consider giving the go ahead to update the current 2007 flood regs.

11. Other Business: None.
12. Public concerns: It was reported that the Windham Regional Commission is undergoing significant changes due to turnover. There will likely be delays in getting things done. The public also reminded the Planning Commission to maintain awareness about the SEVT Bus Route on Route 30.
13. Calendar items: The next JPC meeting is November 19, 2018. Chris will prepare the warning for the upcoming ZBA meeting.
14. Meeting adjourn: Rebecca adjourned the meeting at 08:45 pm.