

Special Meeting
Zoning Board of Adjustment (ZBA)
Jamaica Town Offices, 28 Town Office Rd
Jamaica VT
November 19, 2018 7:00pm
Draft Minutes for special meeting

Zoning Board of Adjustment members present: Rebecca Ohm, Christopher Robbins, Bryan Zieroff, Patrick McQuillan

Public Present: Charlie Peck, Joel Bluming

Invited guests: Lou Bruso, Jamaica Flood Zone Administrator, Greg Hasaj, Beata Hasaj

1. Call meeting to order: the meeting was called to order by Chair Chris Robbins at 7:01
2. Additions to the agenda: The Chair added the item: Consideration of the ZBA Rules of Procedure regarding Flood Zone permits A motion to approve the ZBA Rules of Procedure which were drafted by Chris and distributed earlier was made by Rebecca, seconded by Bryan, and was passed unanimously.
3. Approve minutes from the previous meeting: the minutes from the November 5, 2018 Zoning Board of Adjustment Special Meeting were approved unanimously.
4. Mail received: there was no mail received.
5. Consider any additional information presented regarding the pending conditional use permit (Case 02-08: Andrew Hasaj) application and set a date for conducting the public hearing on that application.
 - A letter from Matt Beck, engineer was submitted and read asserting that the plans for the Hasaj house conformed to FEMA flood regulations
 - Board members received more information about the details of the plans, including the size of the flood vents, the rebar present in the foundation, and the height of the first story
 - The Board recommended that a public hearing be scheduled. The Chair moved to schedule a public hearing. Bryan seconded. The hearing was set for December 20, 2018 at 7:00pm
 - The Chair and Lou Bruso will work with the Town Clerk to submit the public notice, and to notify the abutters.
6. Other business:
 - Chris will amend the language in the Rules of Procedure to clarify the language regarding Special Meetings.
 - Patrick McQuillan was elected to be Clerk of the Jamaica Zoning Board of Adjustment
7. Public concerns: None
8. Adjourn: The Special Meeting of the ZBA was adjourned at 7:37