

## **JAMAICA PLANNING COMMISSION (JPC)**

### **REGULAR MEETING**

### **MEETING MINUTES**

**May 6, 2019**

Present: Bryan Zieroff, Jason Kass, Chris Robbins, and Rebecca Ohm.

Public Present: Lou Brusso, Joel Bluming, and Charlie Peck

1. Meeting call to order: Rebecca called the meeting to order at 7:05 pm.
2. Additions to the agenda: none.
3. Approve minutes: The meeting minutes from the April 15, 2019 regular meeting and the special meeting of the Selectboard were approved unanimously.
4. Mail received: Vermont League of Cities and Towns sent a notice for a Planning and Zoning Forum to be held on Tuesday June 18, 2019. Brattleboro Development Credit Corporation sent a flyer for a Vermont Economy Summit on May 23, 2019 at Mount Snow.
5. Review of the Gravel Pit Restoration ACT 250 case, #2W1316-1: A permit was issued for reclamation of the Forrester Road gravel pit property. The permit has been issued with a requirement to meet 25 specifications. The JPC was made aware case after the permit approval process. Chris recommended no action since the permit review process has passed, but recommended that the JPC should keep tabs on the Act 25 oversight process during the reclamation. Rebecca made a motion for the JPC to vote on Chris sending a no-action recommendation letter to the Selectboard, and the motion was approved unanimously.
6. Report on meeting with the Windham Regional Commission (WRC) staff on ACT 250 cooperation: During the review process, the WRC confirmed that they are not only the statutory party to all Act 250 proceedings, but their mission is to advise and assist the municipalities. Chris amended Jamaica's Act 250 Administration document to reflect WRC's status and how Jamaica would interact with the WRC during an Act 250 review process. The final draft Act 250 Administration document has been forwarded to Alyssa Sabetto at WRC for review/approval.
7. Flood regulations work planning: The Selectboard approved the Planning Commission request to revise and update the existing flood regulation zoning by-law. Lou Brusso took the initiative to edit the Vermont Agency of Natural Resources (ANR) template by adding the Jamaica specific information, taking out parts that would not apply, and presented the JPC with the base template to start the revision. Bryan Zieroff, Charlie Peck, and Lou Brusso will prepare a work plan to outline the step by step process for completing the revision of the

by-law. The work plan is tentatively scheduled to be completed by the May 20, 2019 JPC meeting.

8. Discuss Conservation Fund Project: Chris motioned to authorize Rebecca to obtain more information, and then prepare a support letter to present to the Selectboard regarding the fund. The motion passed unanimously.
9. Other business: none
10. Public concerns: It was requested that the JPC attempt to attend the Comprehensive Economic Development Strategy summit on May 23, 2019.
11. Calendar items: The next JPC meeting is scheduled for Monday May 20, 2019.
12. Meeting adjourn: Rebecca adjourned the meeting at 8:48 pm.