

Selectboard Minutes  
June 13th, 2022

Selectboard Present: Greg Meulemans (chair), Andy Coyne (vice-chair), Tom Tolbert, Kate Ullman and Jessica Pollack

Public Present: Alexandra Clark, Norma O'Brien, Chrissy Haskins, Patti Dickson, Paul Fraser and Jonathan Bischof

Greg called the meeting to order at 7:00 p.m.

*1. Call for any late additions to the agenda*

Management of Zoom during Selectboard meetings

*2. Approve the minutes from the May 23<sup>rd</sup> Selectboard Meeting*

Tom made a motion to approve the minutes from May 23<sup>rd</sup>, seconded by Kate.

Paragraph on Water Street should be "be" instead of been.

Section on school should mention Patti Dickson was speaking.

Tom made a motion to accept the minutes as amended, seconded by Kate. All in favor.

*3. Update and Funding Opportunity for Community Septic Initiative*

Chrissy Haskins is the consultant from the Dufrense Group. They had their 30% meeting last week which is required by the state. They invited the community and some people showed up. There were no major issues identified.

Karen Ameden has offered to use her property for the septic system. They are looking at other ways to get septic capacity for the town. Another parcel has been offered to be used for the site of the septic system. With the ARPA money there is loan forgiveness. The loans are 100% forgivable. Each town can get up to \$125,000 with this program.

Tasks added to move us along:

- Karen's property is under Act 250. They cannot do permitting but can review the criteria.
- Funding assistance to work on this application.
- Hydro-geologic analysis.
- Public outreach and property outreach.
- What they are proposing.

They have asked Windham Regional to work with the outreach and they are willing to help. Our entire village is marked as urban soil. Karen's field is mapped as urban soil. They are doing some testing to see if they have urban soils.

\$40,000 engineering

\$10,000 Legal – easements, etc.

\$4,000 Appraisals

\$6,000 Windham Regional

\$60,000 TOTAL to apply for the forgivable loan

Jessica asked if the cost of a surveyor for the easement is included. Chrissy said she could add more to the estimate so it could be approved for up to \$70,000.

The loan is a reimbursement, the town pays the bills then fill out a reimbursement that is then sent from the state usually within 30 days.

We would need a permit from the state but not an easement.

Jessica made a motion that the Selectboard approve the application for submission for the Clean Water Planning Loan, up to \$70,000 for the funding of our wastewater project but specifically what will be required. Tom seconded. 4 in favor, 1 abstained.

#### *4. Discussion and Decision on use of ARPA funds*

The Planning Commission, at the Selectboard's request put together recommendations for uses with the ARPA money. They have come up with 6 suggestions.

Andy asked if the ARPA Funds can be used on the Town Hall.

Total allocation- \$307,310. We have received half, and we have until 2024 to decide, and until 2026 to spend it. If unspent, it would have to be given back.

Land records digitization- \$16,000

DVFiber- \$22,100 to help low-income people join in.

Greg made a motion to accept the Planning Commission's recommendation to use \$16,000 to digitize the land records, seconded by Tom. All in favor.

Greg made a motion to allocate \$22,100 to DVFiber to help families connect to the internet or those in need of a non-standard connection. It would go to DVFiber as a restricted donation, seconded by Jessica. All in favor.

The board would like to look into using ARPA funds for the Town Hall, for painting and heating upgrades.

Other suggestions from the Planning Commission:

- Road improvements
- Weatherization for town buildings
- Water and wastewater issues
- Designated Hazard pay for employees that worked through covid

#### *5. Review and Approval of Town Administrator job description*

It was approved at Town Meeting to hire a part-time Town Administrator to assist the Selectboard and Town office. This is budgeted to begin July 1<sup>st</sup>.

There are other towns who have part-time town administrators. It may be possible to hire one of them to work part-time in Jamaica as well.

Tom will work on updating the job description and will put it on the website when it is finished.

*6. Update on Water Street Committee*

Kate made a motion to appoint the following people to the Water Street Committee, Norma O'Brien, Anne Connor, Jacki Brown and Erica Bowman. Kate would be the liaison between the committee and the Selectboard, seconded by Tom.

Andy would like to disband the committee. He is concerned with the proposal by Erica Bowman. She had 3 plans and the last one was elaborate.

Tom said the committee will make a recommendation to the board and the board can decide from there.

Norma O'Brien is on the committee and is against doing anything to the property.

Motion passes 4 in favor, 1 not in favor.

The meeting is tomorrow night at 6:00 p.m. on Water Street.

*7. Zoom Meeting management*

It is hard for Tom to keep track of people getting in or trying to get into the meeting. Would it be possible to have someone monitoring the meeting on zoom?

One suggestion is to have a projector on the wall.

Another suggestion is not have a waiting room which would allow anyone to join at any time.

Tom has a projector he could loan to the town.

*8. Review and approve time sheets for town office, listers, highway and transfer station*

Greg made a motion to accept the time sheets and pay orders, seconded by Tom. All in favor.

*9. Review and approve pay orders*

*10. Public concerns*

Jonathan Bischof has an issue with the signs in town that say, "The best is yet to come."

He also said that we need to look at our school system, we are becoming a town of older people and Airbnb's.

He asked when are we going to look at the Jamaica School?

The town garage roof is covered in pine needles, and no one is taking care of it. He would like to see it taken care of better.

Patti Dickson told Jonathan about the Long-Term Planning Committee and said they need more people involved. She is fighting to keep Jamaica School.

Jessica made a motion to adjourn at 8:12 p.m.

Submitted by Sara Wiswall