

Selectboard Minutes June 27, 2022

Selectboard Present: Tom Tolbert, Greg Meulemans (chair), Andy Coyne (vice-chair), Jessica Pollack and Kate Ullman

Public Present: Paul Fraser, Patti Dickson, Bryan Zieroff, Charlie Peck, Christopher Robbins, and Patrick McQuillan

Greg called the meeting to order at 7:01 p.m.

1. *Call for any late additions to the agenda*
 - A. Sheriff's Department Contract
 - B. Report from Water Street Committee

2. *Approve the minutes from the June 13th Selectboard Meeting*

Tom made a motion to approve the minutes from June 13th, seconded by Jessica.

Item #3, money is available from the state that is 100 percent forgivable. The grant would cover...engineering, legal. etc.

Would need a permit to work in the states right of way.

Tom made a motion to approve the minutes as revised, seconded by Jessica. All in favor.

3. *Discussion of formation of Rawsonville Schoolhouse Committee*

There is some need for repair and the Rawson family will be doing their reunion there again this summer. Karen had brought this up but is not present tonight. Tabled until the next meeting.

4. *Discussion of Planning Commission's recommendations on use of ARPA funds*

The Planning Commission proposed a total of five items, two were approved last meeting, being restricted funds for DVFiber and to digitize the land records.

They have proposed using some of the money to work on the roads to comply with the municipal roads general permit. Tom asked if we know what it will cost and if there are other funds?

Christopher Robbins said there is also another grant, called the IJA.

The first step would be to rescope for priority, the ARPA money could pay for a consultant.

Tom made a motion to support the JPC to work to with the Road Commissioner, Windham Regional and the Selectboard to get an update of the 2018 proposal for updates to road system improvements, culverts, bridges, ditches, and drainage. Seconded by Jessica. 4 in favor, 1 abstained.

5. *Review and approve Town Administrator Job Description*

Tom sent the draft job description to everyone; he has not put it on the website yet but will. Andy asked if grant writing is part of the job description. Yes, but Terri will still do what she is currently doing.

Discussion on duties of the Selectboard chair and how it can be a full-time job.

Jessica made a motion to have the Selectboard post the job description as it has been revised by Tom Tolbert and to continue to discuss how to best advertise the position, seconded by Kate.

Motion passed 4 in favor, 1 opposed.

6. Discussion on hearing dates for Road Reclassification Plan

Greg would like to table this; they have a draft of the motion, but Greg is still working with the town attorney. He would like to set the date at the next meeting. There needs to be a quorum at each of the site visits. They could do it all in one day and then hold the hearing that night or the next.

7. Discussion of meeting set-up and remote access

Tom cannot find his projector; he needs a cable to hook it up. He will try to get it for the next meeting. Charlie said ARPA funds can be used for technical needs within the town office.

8. Review Liquor License request

Tom made a motion to approve the 2nd class license for the Northern Sun Mercantile LLC in Rawsonville, seconded by Jessica. All in favor.

9. Windham County Sheriff's Contract

The Sheriff was not able to make it tonight but has asked to be put on the next Selectboard agenda. There is still a lot of time owed to the town for this year and last year. There will be an increase this year in the contract.

10. Water Street Land Use Committee

They had a meeting on June 14th. Kate felt it was very productive and positive. They agreed they will remove the invasive species and that they are a problem in the town in general. They discussed a wildflower garden and Erica Bowman will submit another proposal in August. Karen had planted the 4 trees, only 1 of them took and they have been pulled out. The trees were also too close to the sidewalk. If they are replanted, this needs to be considered. The minutes are on the town website. Andy thinks this update should have been on the agenda.

11. Absentee Ballots are now available for August VT State primaries

Absentee ballots are now available for the August 9th primaries.

12. Review and approve time sheets for town office, listers, highway and transfer station

13. Review and approve pay orders

Greg made a motion to approve the pay orders, seconded by Tom. All in favor.

14. Public concerns

Patti Dickson asked about the ARPA funds, have the town employees been given any hazard pay? The Planning Commission recommended that it be one of the uses of the ARPA money. They will discuss in executive session at the next meeting. Patti Dickson would also like to see the town employees get Juneteenth as a paid holiday.

Tom made a motion to adjourn at 8:00 p.m.

Submitted by Sara Wiswall