Minutes

Water Street Land Use Committee May 10, 2023, 5:00 p.m. Jamaica Town Offices

Present: Jacki Brown (Chair), Kate Ullman (Selectboard Liaison), Erica Bowman, Chrisman

Kearn, Anne Connor (recording)

Excused: Riley Brown

Jacki Brown called the meeting to order at 5:05 p.m.

1. Recap Selectboard meeting presentation of May 8th.

- a. Jessica Pollack said she will put our request to use the shed on the agenda for the next Selectboard meeting.
- b. Anne Connor is donating in-kind water testing for the O'Briens and Coynes (adjacent neighbors) for pre- and post-testing.
- C. The wildflowers will be planted in the pre-existing meadow.
- 2. Review timeline and note items completed and next steps. Confirm volunteer work dates.
 - a. See Erica's timeline document (attached).
 - b. Erica worked with John Cravinho on the site-prep last week. The mowing, debris removal, and removal of the invasives is complete. We had some budget savings because of what John was able to accomplish on the same day instead of bringing equipment multiple days.
 - c. Invasive species removed include burning bush, multiflora roses, Japanese knotweed, etc. John was able to remove some of the knotweed on the stream bank as well.
 - d. Location of the compost pile is done to the left of the garden shed.
 - e. Wednesday, May 17, at 5:15: Ribbon Layout by committee. Use flags. Erica, Chrisman, Jacki, Kate.

Motion: Go forward with erosion fencing instead of hay bales. Jacki moved, Kate seconded. Passed unanimously.

- f. Erosion fence goes in before rototilling. (We couldn't obtain the hay bales.) 100 feet (2 feet high) of fencing with stakes attached is about \$30. Chrisman will look into other options and let Jacki know. Jacki to reach out to volunteers Carly and Mike about helping to install it.
- g. Jim Ryan will rototill the ribbons.
- h. Saturday, June 3: Raking Day (public event). 9:00 a.m. to noon. Volunteers should bring rakes, gloves, wheelbarrows, and water bottles. Rain date is June 4.
- i. Manure delivery (by Tommy Daigneault) will happen after the first round of cleanup, around Monday, June 5th.
- j. Anne will take soil samples for nutrient testing after the manure has been mixed in (Tuesday, June 6th). Anne will cover the cost of nutrient testing as an in-kind oift.
- k. Flowers will be delivered (to Erica's house) on the 12th.
- I. Saturday, June 17: Planting Day (public event). 9:00 to noon. Volunteers should bring trowels, gloves, and water bottles. Rain date is June 18.

- m. The Mountain School is interested in hearing from us about how this type of project works.
- 3. Review flowers to be planted.
 - a. We will plant about 2,000 flower plugs, about 30 species of flowers, on June 17. We need about 30 volunteers (10 per ribbon).
 - b. Late-season asters can't come until the fall. We will delay ordering them until later to see if we have the funds. Overall flower costs were higher than expected because of a 20-25% shipping fee.
 - c. Chrisman will donate some asters.
 - d. Erica has a few lupine seeds.

4. Review budgetary items

- a. Open grant application to the Vermont Community Foundation no news yet; should hear this month.
- b. Devise a plan for raising additional funding Jacki drafted a donor appeal. Anne will use it to create graphics for social media.
- c. Kate will get Jacki a copy of the Town's tax-exempt certificate so the Town doesn't have to pay taxes on it when purchasing items.
- d. Erica will purchase the hoses (for reimbursement).
- e. Jacki is thanking donors.
- f. Need to follow up with the New England Grassroots Fund on paperwork for getting our grant money. Kate will get back to them to let them know that the committee's name did not change; they were waiting to hear about that before sending the paperwork for Jessica to sign.

Next Meeting: Wednesday, May 31, 5:00 p.m., Town Offices

Adjourned at 6:23. Moved by Jacki, seconded by Kate. Passed unanimously.

	DEDGG:	41:-1	./ /	4/5-1		# 4x - 4	# t- · t	= tc - t		61:-1	61:-1		1
TASK	PERSON	4/16/2023	4/23/2023	4/30/2023	5/7/2023	5/14/2023	5/21/2023	5/28/2023	6/4/2023	6/10/2023	6/18/2023	DONE	NOTES
dig existing plants and pot for rooting	EB												
order plugs	EB	×	-										
send signed proposal to John Cravinho lupine seeds purchase	EB EB	1	 										
thank you note to donors	KU				X								
social media about project	JB		-									-	
contact John Cravinho with plan	EB				v								
contact Jim Ryan	EB	×	<u> </u>	v	^								
contact Tommy Daigneault	EB			×									
contact Schmids	EB			^									
create Facebook page for events	JB	^											
write press release about volunteer events	JB												
purchase timer and batteries	EB												
stake out edge of project	EB/CK			5/5/23									1
flag trees for removal	EB/CK			5/5/23									1
flag invasives for removal	EB/CK			5/5/23									1
obtain mulch hay bales	EB			3/3/23									1
cut up fallen branches				5/4/23									1
make plans with dump for any detritus	KU		1										1
brush mow area within extents	JC		1	5/6/23									
remove all boulders, trash, rubble	JC JC		1	5/6/23									1
remove invasive plants and brush	JC JC		1	5/6/23									1
remove stream-side invasives	JC		1	5/6/23									1
if second day (Julie Rose) invasives removal	JC		1										1
measure and layout "ribbons"	EB/CK/JB		1										1
create test pits for depth in ribbons	EB/CK/JB		1										1
locate placement for compost pile	EB/CK/JB												
recruit volunteers for soil prep	JB												1
Riley to Jamaica Village School	RB												
place much hay/silt fence	vo												
rototill ribbons to a depth of 12"	JR						5/20/23						
lecture/presentation at library	EB												
rake roots and detritus - to compost	VO							6/2/23					
rake soils smooth, turn as necessary	VO							6/2/23					
deliver composted manure	TD							6/2/23					
spread composted manure 3" over ribbons	JR												
rototill composted manure to 12"	JR												
rake prepared beds	vo												
soil test	AC												
prepare hoses, sprinkler, and timer	CK/JB												
receive plugs	EB												
coordinate tools for planting	JB												
coordinate volunteers/train	CK	1	1										1
refreshments	JB		1							6/12/2023			
plug delivery and prep-water plugs	EB												
plug layout	EB/VO		1										1
plug planting	vo	1	ļ										1
seeding (lupines)	EB	1	ļ										1
watering volunteers and plugs	JB	-	-										
monitor watering	JB	-											
monitor plugs and weeds	ALL/JB	1											
weeding	VO	1											
well monitoring	THEM	-	-										
social media post	JB/AC	1	+										1
1	1												+
					1								1
V-lu-t	1/0												1
Volunteers/Labor	VO												
John Cravinho	JC												
John Cravinho Erica Bowman	JC EB												
John Cravinho Erica Bowman Kate Ullmann	JC EB KU												
John Cravinho Erica Bowman Kate Ullmann Jacki Brown	JC EB KU JB												
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John Cravinho Erica Bowman Kate Ullmann Jacki Brown Chrisman Kearns Riley Brown	JC EB KU JB CK RB												
John Cravinho Erica Bowman Kate Ulimann Jacki Brown Chrisman Kearns Riley Brown Anne Connor	JC EB KU JB CK RB												
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