

## Selectboard Minutes June 26, 2023

Selectboard Present: Jessica Pollack (chair), Andy Coyne (vice-chair), Greg Meulemans, Derek Ahl

Public Present: Paul Fraser

Jessica called the meeting to order at 7:01 p.m.

### *1. Call for any late additions to the agenda*

- A. Discuss attendance of Town Administrator at conference for emergency readiness.
- B. Water Street Committee update

### *2. Approve the minutes from the June 12th Selectboard meeting*

Jessica made a motion to approve the minutes from June 12<sup>th</sup>, seconded by Kate. All in favor.

### *3. Windham County Sheriff contract and discussion*

Andy reached out and thought that the Sheriff would join the meeting, but there must have been miscommunication. The contract was approved at the last meeting, Jessica will sign it tonight.

### *4. Update on filling the treasurer/delinquent tax collector position*

The board interviewed four candidates last Thursday. They are feeling positive about the candidates, hopefully by the next meeting we will have news on filling the position.

### *5. Culvert and paving projects updates*

Two projects are upcoming, the first being the culvert project. 8 culverts are being replaced starting tomorrow, June 27<sup>th</sup>. It more than likely will go into next week. Our road crew is working 4, 10 hours days. They moved their schedule this week to work Friday. They will not be working on Friday and will finish it up next Wednesday if needed. The road will be open when they are not working. They will be working from 6 a.m. to 6 p.m.

The other project is still scheduled to start on July 10<sup>th</sup> depending on if they get the materials needed. This project will last roughly a month.

### *6. Update to Paving RFPs*

Mike reworked the RFP because the specifics had changed, they didn't accept the previous bids because the RFP was incorrect. The new bids will be due July 10, 2023.

*7. Approve update to Cemetery fees*

The town has 8 cemeteries. The fees are low and need to be looked at. Jessica proposed that we update all cemetery plot fees to \$300 for all cemeteries. Seconded by Greg. Discussion on cemetery software. NEMRC has a option but it does not have a mapping element. All in favor.

*8. Discuss attendance of Town Administrator at conference for emergency readiness.*

Jessica would like Mike to be more involved in emergency preparedness. There is a two day training and Jessica would like Mike to go.

*9. Water Street Committee*

Many people showed up to volunteer to plant the flowers on Water Street. Kate said they are thankful to all the people that came to help.

*10. Review and approve time sheets for town office, listers, highway and transfer station*

Jessica made a motion to approve the times sheets, seconded by Greg. All in favor.

*11. Review and approve pay orders*

Jessica made a motion to approve the pay orders, seconded by Kate. All in favor.

*12. Public concerns*

Andy was asked by Nelson Coleman to look at a tree in Rawsonville Cemetery. It is too big for the road crew to cut down, it will require a tree company.

Jessica made a motion to adjourn at 7:29 p.m.

Submitted by Sara Wiswall