

TOWN OF JAMAICA  
28 Town Office Road  
P.O Box 173  
Jamaica, VT 05343  
October 30, 2023

## **REQUEST FOR PROPOSAL-BID**

The Town of Jamaica is requesting sealed bids for the following project:

### **Jamaica Transfer Station Gap Closure and Railing Project - RFP**

**Project(s) Description** – located at the Jamaica Transfer Station, the Recycling Dumpster area has two 22' long dumpsters that are placed end-to-end adjacent to an elevated gravel bed area with an existing 5'+/- tall retaining wall structure in place. The Demolition Dumpster area has three containers, two of which are covered by a roof structure. The work will include improvements to both the Recycling Dumpster Area and the Demolition Dumpster Area.

**Recycling Dumpster Area:** Based on the placement of the dumpsters in relation to the retaining wall section, there is a gap created that needs to be securely closed off. The town seeks to utilize contractor services to cover the gap area with a movable hinged board design and add security railing placed on the end where a concrete barrier is exposed and between the two dumpster areas. The railing will be installed 3' off average ground level to protect patrons off-loading recycled materials into the dumpster area and a railing section to assist in the security effort.

The gap closure work includes a 2 x 12 pressure-treated lumber section, anchored with a 10 in. x 10 in. zinc-plated heavy duty strap hinge, installed every 4' to fasten the two board sections together edge to edge. The hinge will rest on the ground side of the boards and be able to flex upwards in the installation effort.

The third board will be a 2 x 10 pressure treated lumber anchored with an 8 in. x 8 in. zinc-plated heavy duty strap hinge, to be installed to flex up and away from the dumpster wall area. The hinges will be installed every 3' to serve as the pivot section for the 2 x 10 board, that will rest against the wall of the recycling containers at an angle. The hinge will be installed on the wearing side of the board and be able to flex upwards in the installation effort. The hinged board will likely need to be cut into 8' +/- segments to be moved/repositioned, as needed for weekly container switch-out demands.

**Demolition Dumpster Area:** has three dumpster containers on the upper area of the facility property. Most of the work entails replacing the existing 2 x 4 pressure treated horizontal sections with new boards that are properly screwed into the existing vertical 4 x4 anchor posts for safety and rigidity. The existing vertical posts are in good condition and do not need

replacement. There are two new railing sections necessary at the end of the roofed dumpster (#1) and the open-air dumpster (#3) that require a 9.5' long railing section and a 4' long railing section, respectively, that is 3' tall with a three-board horizontal design.

The town is seeking a contractor to purchase the necessary materials and construct the project in coordination with town staff. The contractor will decide on the best methodology to anchor the vertical posts/railing sections to the ground/concrete block retaining wall structure in a manner that would not impact the operational demands of the waste haulers in their weekly container replacement cycle and the residents needing to drop-off recycled materials at the facility location.

**NOTE: The Town of Jamaica will consider “Alternative Project Scope Recommendations” from contractors as a separate project proposal in this submission process. The proposal should be drawn up in a similar overall cost orientation, related to the project scope proposed. The town will evaluate cost-effective alternatives presented for this project initiative, but it is the discretion of the Jamaica Select Board whether to consider the proposal.**

**Project Completion Date:**

The project(s) completion date is the month of **November/December 2023**.

**Instruction to Bidders:**

All bids must be submitted on a bid form with company letterhead. The bid form must be filled out completely, signed, printed name of signature, and dated. Handwritten bid forms must be done in ink and must be legible. Corrections to handwritten bid forms must be initialed and dated. Illegible bid forms will not be accepted. If multiple bids are submitted, only the last one submitted shall be considered. Previously submitted bids shall be discarded. Bids submitted as a lump sum for the project(s) will be rejected.

-

All questions pertaining to this Request for Proposal Bids shall be referred to Town Administrator, Mike Tuller at [mike.tuller@jamaicavermont.org](mailto:mike.tuller@jamaicavermont.org) or 802-874-4681.

Bids must be received at the Town Office located at 28 Town Road, Jamaica, VT 05343 by **4:00 PM on November 6, 2023**. Sealed bids delivered by person, overnight express, courier, or parcel post must be clearly marked “**Jamaica Transfer Station Gap Closure and Railing Project.**”

**Award of Projects:**

Selection will be awarded based on criteria of: 1) least total project cost, 2) best qualified to perform the work in a time frame advantageous to the Town, 3) ability in meeting the terms of the contract and ability to provide a quality product, and 4) past performance of the bidder under previous contracts with the Town and elsewhere.

**Disclaimer:**

The Town reserves the right: (1) to accept or reject any and all bids in whole or in part and to accept other than the apparent lowest bid price as read; (2) to amend, modify, or withdraw this Request for Bids; (3) to cancel any and/or all projects prior to the start of construction without prior notification; (4) to request submittal of supplemental documents or information from any and all bidders; (5) to accept or reject a bidder's request to hold a special pre-bid conference at a time and/or date to be determined.

**Warranty:**

The Contractor shall warranty materials and workmanship for a period of one year from the date of completion. Defects and associated repair shall be reviewed with the town prior to the remedial work. All remedial work shall be completed by the Contractor at no additional cost to the Town.

**Insurance:**

Bids should include a copy of Liability/Workman's Comp Insurance.

Date: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Contact name: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Name Authorized By: \_\_\_\_\_

← Signature \*

\_\_\_\_\_

← Type or Print Name

\*Form must be signed by individual authorized to sign on the prime contractor's behalf.