

**Selectboard Minutes**  
**September 22, 2025**

Selectboard present: Jessica Pollack (chair), Greg Meulemans and Kate Ullman

Public Present: Karen Ameden, Paul Fraser and Margaret Miller

Jessica called the meeting to order at 7:01 p.m.

*1. Late additions*

There were no late additions to the agenda.

*2. Minutes*

Jessica made a motion to approve the minutes from September 8, seconded by Kate. All in favor.

Jessica made a motion to approve the minutes of the Special meeting on September 16th. Minutes have not been circulated and will be approved at the next meeting. Jessica made a motion to table approving these minutes, seconded by Kate. All in favor.

**3. Reminder:** Taxes due on October 1, 2025. Any taxes that are not paid on October 2nd, will incur an 8% penalty.

4. Please update your address if you have moved. A lot of tax bills have been returned undeliverable.

5. Jessica made a motion to approve the time sheets for the town office, listers, highway and transfer station. Seconded by Kate, all in favor.

6. Jessica made a motion to approve the pay orders, seconded by Kate. All in favor.

*7. Public concerns:*

Sidewalk social is still on Wednesday nights.

The new restaurant is doing good.

Rawsonville schoolhouse committee has been talking about grants and will have an open house in the spring. They would like to campaign for Rawsonville. Karen talked about the signs that are on the ends of Jamaica village, and she would like there to be signs in Rawsonville.

Margaret Miller- She agreed with what Karen was saying about Rawsonville.

She wants to know about putting up speed limit signs in West Jamaica. There are no signs currently. We will order some speed signs and have them put up.

Town Hall- Jessica asked about leaving the heat on the night before an event. The tank is small, and the building is not insulated. The heat needs to be turned on 2-3 hours before the event.

Jessica "I move to find that premature general public knowledge of staff reorganization would clearly place a specific candidate at a substantial disadvantage, if the Selectboard discusses that candidate in public." Seconded by Greg. All in favor.

Jessica, "I move that we enter into executive session to discuss position reorganization and potential offer under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes." Seconded by Kate. All in favor.

Exit executive session 8:07 p.m.

Jessica made a motion that the position of Town Clerk and Town Administrator be combined into one role, 40 hours a week for 4 days. Possibly expanding the clerks' hours. The anticipation for this role would be a minimum of current office hours with possible expansion. The budget for the town clerk and town admin would be the same. The role would assume the responsibility that Greg has currently been filling. The benefits would be as they exist today, and final terms would be worked out with an employment agreement. Seconded by Greg. All in favor.

Jessica made a motion to finalize the proposal and offer it to Tom Tolbert, who was a former member of the Selectboard. Seconded by Greg. All in favor.

Jessica made a motion to adjourn at 8:22 p.m.

Respectfully submitted,  
Sara Wiswall