

Board of Civil Authority Minutes

July 13, 2026, 6:00 p.m.

Jamaica Town Office and Zoom
<https://zoom.us/j/96199883468>

Pursuant to the provisions of 17 V.S.A. § 2452, notice is hereby given that the Board of Civil Authority for the Town of Jamaica met on Monday, July 13, 2026, at 6:00 p.m. at the Town Office Building in Jamaica to elect a chairperson for the Board of Civil Authority and to transact the following business:

BCA Members Present: Rob Willis, Greg Meulemans, Robert B., Greg Joly, Karen Ameden, Jessica, Jason, and Tom Tolbert.

Public Present: None noted.

Call to Order: The meeting was called to order.

1. Elect Chair of the BCA

Greg Meulemans nominated Tom Tolbert to serve as chair of the BCA. Rob Willis seconded the motion. The motion passed unanimously.

2. Appoint Election Officials

Tom Tolbert made a motion to appoint Sara Wiswall as Assistant Election Official. Jessica seconded the motion. The motion passed unanimously.

Tom Tolbert made a motion to appoint Heather Bartels as a poll worker. Jessica seconded the motion. The motion passed unanimously.

Tom Tolbert made a motion to appoint Judy Brown as a poll worker. Jessica seconded the motion. The motion passed unanimously.

Tom Tolbert made a motion to appoint Lisa Antinuccio as a poll worker. Jessica seconded the motion. The motion passed unanimously.

Tom Tolbert made a motion to appoint Penny Allen as a poll worker. Jessica seconded the motion. The motion passed unanimously.

Tom Tolbert made a motion to appoint Diane Robles as a poll worker. Jessica seconded the motion. The motion passed unanimously.

3. Designate Polling Place

Tom Tolbert made a motion to designate the Town Office as the polling place. Jessica seconded the motion. The motion passed unanimously.

4. Designate Polling Hours

Tom Tolbert made a motion to have the polls open from 8:00 a.m. until 7:00 p.m. on Election Day. Jessica seconded the motion. The motion passed unanimously.

5. Designate Pairs of Justices of the Peace to Deliver Absentee Ballots

Tom Tolbert made a motion to designate Rob Willis and Greg Joly as a pair to deliver ballots on Election Day. Rob Willis seconded the motion. The motion passed unanimously.

Tom Tolbert made a motion to designate Tom Tolbert and Karen Ameden as a pair to deliver ballots on Election Day. Rob Willis seconded the motion. The motion passed unanimously.

6. Decide Whether Early Ballots Will Be Counted by Tabulator and in What Manner

Greg Joly made a motion that ballots will not be counted prior to election night. Tom Tolbert seconded the motion. The motion passed unanimously.

7. Discuss Compensation for Poll Workers

Jessica made a motion to raise the rate of pay for poll workers to \$18 per hour.
Kate seconded the motion. The motion passed unanimously.

Tom Tolbert made a motion to adjourn. Greg Joly seconded the motion. The motion passed unanimously.

Adjourned: 7:18 p.m.