

Jamaica Selectboard Minutes

Regular Meeting · Tuesday, October 13, 2026 · 7:00 p.m.

LOCATION	Jamaica Town Office
CALLED TO ORDER	7:02 p.m.
ADJOURNED	7:53 p.m.
RECORDED BY	Tom Tolbert, Town Clerk

ATTENDANCE

Name	Role	Status
Jessica Pollack	Chair	Present
Greg Meulemans	Vice Chair	Present
Kate Ullman	Selectboard Member	Present
Robert Brooks	Selectboard Member	Present
Public	—	None in attendance

AGENDA AND PROCEEDINGS

1. Late Additions to the Agenda

The Board added a renewed discussion of the fire alarm ordinance.

2. Approval of Prior Meeting Minutes

September 28, 2026 Regular Meeting: Jessica Pollack moved to approve the minutes. Kate Ullman seconded. **Vote:** All in favor; motion carried.

October 8, 2026 Special Meeting: Jessica Pollack moved to approve the minutes. Kate Ullman seconded. **Vote:** All in favor; motion carried.

3. General Update from the Town Clerk and Town Administrator

Patriot cloud migration. The Board directed Tom Tolbert to proceed with the migration. The expenditure will be authorized through the pay warrants.

Election update. The election is scheduled for November 3, 2026. Ballots have been

mailed, and early voting is available at the Town Office. Voters who received a mailed ballot should bring it with them if voting in person.

Town Plan adoption. The Town Plan is expected to be certified on October 14, 2026.

Other matters. No additional matters were recorded under this item.

4. Condemnation of Mobile Home on Parcel P-27.1

The Board considered condemnation of the mobile home formerly owned by Dan Miller.

Motion: Jessica Pollack moved to condemn the mobile home. Kate Ullman seconded.

Vote: 3–1; motion carried.

Follow-up: Tom Tolbert will proceed under the applicable process and coordinate with the sisters and Warren Wilkins.

5. JVS Property

Generator repair reimbursement. The Board agreed not to pursue reimbursement from WRED for generator repairs, in light of the August oil delivery paid for by the supervisory union.

Property appraisal. Carrie Matthews provided a comparable valuation for the building of **\$695,000**.

Visits to converted school buildings. Tom Tolbert will arrange visits to Wilmington and Bennington with committee members to review comparable conversion projects.

Fire alarm system. The Board agreed in principle to move forward with the school building alarm system but will not authorize work without formal quotes. Tom Tolbert will obtain quotes before the next meeting.

Other JVS matters. Tom Tolbert continues to seek certification for the oil tank. Alliance has contacted him and will provide credentials for access to the heating system.

6. LT-13 / Pleasant Valley Road

Greg Meulemans contacted Bryan at the Jamaica Planning Commission. Bryan is contacting the appropriate Act 250 representative to determine whether an Act 250 permit exists.

Tom Tolbert and Bryan visited the site and observed cutting and development activity. They also observed a Sure-Pack driveway extending toward a beaver pond beyond the building site and trail.

7. Fire Alarm Ordinance

The Board discussed an earlier draft and a newer draft prepared by Jessica Pollack. Jessica will consolidate the available models and use them to prepare a draft for consideration at the next meeting.

8. Time Sheets

The Board reviewed time sheets for the Town Office, listers, highway department, and transfer station.

Motion: Jessica Pollack moved to approve the time sheets. Kate Ullman seconded. **Vote:** All in favor; motion carried.

9. Pay Orders

Motion: Jessica Pollack moved to approve the pay orders. Kate Ullman seconded. **Vote:** All in favor; motion carried.

10. Public Concerns

No public concerns were presented.

11. Executive Session

No executive session was held.

12. Adjournment

Motion: Jessica Pollack moved to adjourn. Greg Meulemans seconded. **Vote:** All in favor; motion carried.

The meeting adjourned at **7:53 p.m.**

ATTESTATION

Attest: Tom Tolbert, Town Clerk